

Decision Number: 58 (2014/15)


Portfolio Holder Executive Decision Statement

The Local Authority (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012

Subject: Business Rates write offs		
Details of Decision taken That the attached amounts be written off		
Reason for Decision All debts considered irrecoverable for the reasons set out on the attached report		
All Documents considered: Details of actions taken attached (where applicable). Remaining documentation concerning accounts in Document Management System		
Details of any alternative options considered and rejected by the Member when making the Decision: To leave the debts on the accounts concerned and take no further action		
Financial implications Under the Business Rate Retention rules the cost of writing off uncollectible debt is shared between Central Government, Sevenoaks District Council, Kent County Council and Kent & Medway Fire and Rescue Authority. As such, the potential cost to Sevenoaks District Council will be £70398.70, this being 40% of the total debt recommended for write-off. The authority is protected from these losses should overall income be in the business rates safety net position. The current budget is estimated at this level.		
Legal Implications and Risk Assessment Statement The age of the debt would preclude any further recovery action which would risk the Council's reputation if the case was brought before a court		
Equality Impacts (Consideration of impacts under the Public Sector Equality Duty) <i>this can be deleted if the decision has been taken on a report format and the heading already filled in</i>		
Question	Answer	Explanation / Evidence

When completed a copy of this record must be sent to the Democratic Services Section by e-mail and a signed copy by internal mail

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Question	Answer	Explanation / Evidence
a. Does the decision being made or recommended through this paper have potential to disadvantage or discriminate against different groups in the community?	No	
b. Does the decision being made or recommended through this paper have the potential to promote equality of opportunity?	No	
c. What steps can be taken to mitigate, reduce, avoid or minimise the impacts identified above?		
Local Member (s), other Portfolio Holders and/or Directors/Heads of Service Consulted Adrian Rowbotham, Chief Finance Officer		
Details of any conflicts of interest a) declared by any executive member who is consulted by the Decision Taker b) and any details of dispensations granted by the Chief Executive in respect of any declared conflict		
Decision taken by:	Portfolio Holder Finance & Resources	
Signed by Portfolio Holder		
Date of Decision	05/01/2015	
Record made by:	George Lewis	
Date of record:	12 March 2015	

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